

Meeting Minutes

	01/26/2014	Time	2:08-3-51PM
Facilitator	Dave Berger	Scribe	Terri Zacco
Subject	The Forest HOA Meeting Minutes		
Attendees	<p>Dave Berger, Bob Sepe, Kristen Engel, Terri Zacco, Peggy Kline, David and Kristy Meyrick, Steve Ashland, Jim Bustrack and Diane Small</p> <p>Bob Sepe has proxies for John Olsen 115 Trailing Oak, Thomas and Betty Huss 102 Pocono, Kelly and Greg Morf 100 Pocono, and Justin and Julianne Walther 108 Mariposa.</p> <p>Diane Small has proxy for Sid Small</p>		

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Key Points Discussed		
No.	Topic	Highlights
1	Review minutes	Minutes for last Annual Shareholder Meeting were approved
2	Committee Reports - Social	<p>Spring ice cream social will be planned by Kristen for around Easter weekend in April. Ben Bradley, who won the 2013 Pumpkin Carving Contest, will host 2014 Pumpkin Carving Contest in October.</p> <p>It was suggested that the money available for social activities be divided between the different cul-de-sacs for more intimate smaller gatherings. After much discussion, the topic was tabled for future discussion.</p> <p>Ideas for future activities include sponsoring people for a 5K run, having more events centered around the children like Easter Egg Hunt, Halloween Costume Parade, etc. Also, it was suggested to ask each other's neighbors for ideas for future events.</p>
3	Architecture	For 2013, there were only a few requests for paint color changes and tree removal, which were approved. There were no complaints.
4	Landscape	<p>It was recommended by many members to focus this year's landscaping budget on the front entry. The Wax myrtles on the East side of entry need trimming. It was recommended that keeping them trimmed to under 8ft tall should be included in the landscaper's contract. The west side of entry needs the most attention to improvement.</p> <p>There were trees marked for trimming in 2013 that did not get trimmed. This will be done early 2014 as previously approved.</p> <p>Dave will talk to homeowner's on the corners for approval and input.</p> <p>A landscape committee needs to be formed for this project. This will be discussed further at the next Board meeting.</p> <p>Dave B. asked for ideas regarding possible landscaping of the corner of Cary Pkwy and Laura Duncan Rd. A motion was passed to ask the City of Cary for a sidewalk on the NW side from the corner down to Brookgreen.</p>
5	Finance	<p>It was requested to change the way Landscaping is presented on the budget. Going forward, landscape expenses will be listed as "Contracted amount" and expenses above contracted amount and the latter will be itemized.</p> <p>The 2014 Budget was discussed and modified. See attached Proposed Budget. This will be voted on at the next Board meeting.</p>
6	Web Page	Kristy M will upload newest photos from Halloween 2013.
7	Misc.	It was suggested to place a trash can at the corner of Laura Duncan Rd. and W. Marilyn. It would cost approximately \$500 for the can and \$10/month for landscaper to empty it regularly. This will be discussed further at the next Board meeting.
8	New Business	<p>Internet for the neighborhood. Bob suggested we look into wholesale broadband access for the community as well as digitally archiving the HOA documents. A committee needs to be formed to explore this further.</p> <p>Regarding vinyl fences, the Architecture Committee cannot approve them because of the covenants. It would have to be approved by the Board if a request were to be made.</p> <p>Regarding chickens, while the Town of Cary says you can have them, The Forest HOA does not allow them.</p> <p>No one has requested either chickens or a vinyl fence.</p> <p>It was suggested we have themed Board meetings in the hopes of attracting more people who may be interested in a specific area such as landscaping.</p>

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9	Board member update	<p>Dave Berger, David Meyrick and Cliff M all have terms that are expiring. Dave B and David M have graciously volunteered to be on the Board again for 3 year terms. This will be voted on at next Board meeting.</p> <p>Dave B will talk to Cliff and ask if he is still interested in being on Board and Landscape Committee.</p> <p>There is still a 3 year term seat available and a 1 year term available.</p>
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Action Plan			
No.	Action Item	Owner	Target Date
1	Spring ice cream social/Easter egg hunt	Kristen E.	April
2	Pumpkin carving contest	Ben	October
3	Form Landscape Committee to discuss upgrades to entry	Dave B	Next Board meeting
4	Trim trees already approved for trimming in 2013	Bob S	1 st quarter 2014
5	Talk to homeowner's on entry corners for landscape approval and suggestions	Dave B	1 st quarter 2014
6	Talk to Parkway Committee about sidewalk corner Cary Pkwy/Laura Duncan Rd	Dave B.	
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